

Memo

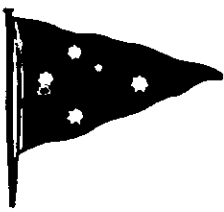
To: Sailing Committee
From: Phil Thompson
CC:
Date: 09/10/99
Re: Roles & Responsibilities for the 1999 Telstra Sydney-Hobart Race

The responsibilities for conducting CYCA Ocean Races is carried out by three Committees each with different roles.

1. **Sailing Committee:** The Sailing Committee carries out two functions, the first being the Organizing Authority who establishes the perimeters of the Race, setting Dates; Times, Makeup of Jury; Course Area; Handicapping, Scoring etc which are outlined in the Notice of Race.

The Sailing Committee's second role, which differs from the ISAF model, is to ensure that the Notice of Race is adhered to. This includes implementing procedures and systems to facilitate competitor compliance to the Notice of Race; ensuring the Field of Play has the necessary approvals; and that the On-Water Race Management including Rescue Plans are adequately resourced.

2. **The CYCA Board of Directors:** The CYCA Board of Directors must approve all the Sailing Committee minutes and proposed actions.
3. **The Race Committee** is responsible for the on water Race Management as per the Sailing Instructions. They work closely with the Crisis Management Team and Jury.



Cruising Yacht Club of Australia

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ADDRESS ALL CORRESPONDENCE TO THE CHIEF EXECUTIVE OFFICER

Mr Barry Griffiths
Divisional Commander
Eden Royal Volunteer Coastal Patrol
P O Box 284
Eden 2551

9/8/99

Dear Mr Griffiths,

Thank you for your submission to the Sydney-Hobart Race Review Committee who were most interested in your comments. Firstly, once again the CYCA would like to thank the Eden Royal Volunteer Coastal Patrol for their outstanding efforts throughout the 1998 Sydney-Hobart yacht race tragedy. Following on from the recommendations of the Report there will now be several changes made with regard to Race Administration and Eden's involvement.

While details are still being finalized I am pleased to advise that for the 1999 race there will be three CYCA staff including our new Chief Executive Officer Mr Andrew Thomson stationed at Eden.

One Staff member Andrea Holt, will be solely responsible for handling all next of kin enquiries and passing on details of yachts retiring to concerned family and friends. She will also, along with local Eden Yacht Club Vice Commodore Robyn Malcolm, assist yachts with any requirements they may have if they retire. We do not expect Eden RVCP to handle any of these enquiries.

CYCA member Di Pearson will handle all press and media enquiries and will keep the Race Management Team briefed.

We will be in contact with you over the next few months and look forward to working with you in December.

Yours faithfully,

Phil Thompson
Sailing Manager.